

FORM – BOARD NOMINATION POSITION STATEMENT



Form No:	IMS-F-017	Version No:	V20240113
Issued: 2012-02-19	Reviewed: 2024-01-13	Authorised By:	Director Communication & Marketing

POSITION APPLIED FOR:	Director Communications (Secretary)		
NOMINEE'S NAME:	Andrew Jackson		
CURRENT ATHRA CLUB:	Mansfield & District Trail Riders Club inc	STATE:	Vic
EMAIL ADDRESS:	Jacksona11@bigpond.com	PHONE:	0418332462

MOTIVATION	What motivates you to nominate for this position?
	<p>Trail riding is a recreational activity that thousands of people and their horses enjoy right across Australia, but we're a pretty scattered group. I think that makes it even more important to have a strong peak body like ATHRA to represent us and give us a collective voice.</p> <p>Personally, when I'm involved in an organization, I like to contribute and make a difference rather than just sit on the sidelines. I've been a member of ATHRA for 16 years, have held secretarial roles in two clubs, and for the past two years have been Director Communications. I've really valued being part of the Association and would like to continue contributing in a meaningful way.</p>

SKILLS	What skills could you bring to this position?
	<p>Over the past two years in this role, I've developed a solid understanding of how ATHRA operates — its systems, its challenges, and what makes it effective as the peak body for recreational trail riders.</p> <p>Alongside that, I bring more than 14 years' experience as a Secretary and Treasurer of Incorporated Associations. I'm currently Secretary of two associations, including the Mansfield & District Trail Riders Club, and Treasurer of both an Incorporated Association and a Community Asset Committee. That background gives me strong governance, administrative, and financial skills.</p>
	<p>What is the best skill you have to offer ATHRA?</p> <p>I'd say my key strength is being organized and understanding what good governance looks like in practice. I'm very comfortable managing the responsibilities of a Secretary — from compliance and meetings through to correspondence and ensuring policies and procedures are clearly communicated.</p> <p>I also have a lot of experience developing and rolling out strategic plans, and making sure they actually translate into practical outcomes rather than just sitting on paper.</p>

LEADERSHIP	What people management skills could you bring to the position?
	<p>In my working career, I held a number of senior roles in the mining and paper industries, finishing as Group General Manager – Environment, Safety & Health with PaperlinX. That role involved leading teams globally and working closely with the Board, including acting as Secretary to its ES&H Committee.</p> <p>Within trail riding, I've been an Accredited Trail Boss for over 12 years and have organized and led many rides across Victoria and New South Wales. I've also led ATHRA's communications function over the past two years. These experiences have helped me develop a practical, collaborative approach to working with people and getting things done.</p>

COMMUNICATION	What are your communication strengths that you could bring to the position?
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	<p>I've spent a lot of time throughout my career preparing reports and presenting information, so I'm comfortable communicating at different levels — from detailed Board discussions through to broader member communication.</p> <p>I focus on keeping communication clear, straightforward, and relevant to the audience.</p>
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DEVELOPMENT	<p>What experience have you had in managing club governance, administration & management processes?</p> <p>Governance and administration have been a big part of both my professional and volunteer roles. In my career, I was involved in managing systems and processes at site, regional, and company-wide levels.</p> <p>Since retiring, I've continued that work through my roles as Secretary and Treasurer across several organizations, making sure governance and compliance requirements are met and that things run smoothly.</p>
	<p>What could you bring to assist with the future development of the Association?</p> <p>I'm passionate about trail riding and want to see it continue to grow and stay relevant. ATHRA has an important role to play in that, and I'd like to be part of helping the Association move forward in a practical and sustainable way.</p> <p>I bring a mix of experience, a good understanding of the organization, and a genuine commitment to supporting its future.</p>

NOMINEE'S SIGNATURE:		DATE:	13.04.26
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NOMINATOR'S NAME:	Caroline Hager		
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NOMINATOR'S SIGNATURE:	 Caroline Hager (Apr 13, 2026 16:13:46 GMT+10)	DATE:	
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SECONDER'S NAME:	Claire Tolcher		
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SECONDER'S SIGNATURE:	 Claire Tolcher (Apr 13, 2026 16:38:27 GMT+10)	DATE:	
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SUBMISSION OF APPLICATION	CLOSE DATE	POSTAL ADDRESS	EMAIL
	Last mail delivery or close of business on _____	ATHRA Director Comm & Marketing PO Box 181 Melton VIC 3337	secretary@athra.com.au